

Newaygo County Mental Health
Minutes of the Regular Meeting
November 12, 2020
10:00 a.m.

Call to Order/Welcome/Prayer

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Vice-Chair Bell at 10:00 a.m. on Thursday, November 12, 2020 in the Board Conference Room.

Member Twing opened the meeting with prayer.

Roll Call

Members Present: Ralph Bell, Sarah Boluyt (via Zoom), Kathy Broome (via Zoom), Ken DeLaat (via Zoom), Catherine Kellerman, Bryan Kolk, Todd Koopmans, Wayne Mast, Cheryl Parker, Helen Taube and Sue Twing

Excused: Steve Johnson

Others Present: Director Carol Mills; Jeff Labun, Chief Operating Officer; Denise Russo-Starback, Director of Clinical Services and Shannon Woodside, recording secretary

Communications from the Public

No communication from the public.

Approval of Agenda

Motion by Member Kolk, supported by Member Twing, to amend the agenda to add 8.3.1 Policy 3.HR.204 Employee Benefits: Family and Medical Leave Act of 1993. No discussion; motion carried unanimously.

Approval of Regular Minutes

Motion by Member Kolk, supported by Member Kellerman, to approve the minutes of the Regular Board meeting of September 10, 2020. No discussion; motion carried unanimously.

Directors Update

Reviewed Director Mills written report, questions were addressed.

Executive Committee

No meeting scheduled.

Finance

Check Register, Cash Statement and Financials were reviewed with the following inquiries addressed by Jeff Labun, Chief Operating Officer.

Check Register
98774 Riversight Insight

\$478.54; This is for updated know your rights booklet and other pamphlets for the lobby.

Cash Statement
No questions.

Financial Report

- State Inpatient (local)

CMHA Fiscal Year 2020-2021 Membership Dues

Motion by Member Kellerman, supported by Member Mast, to approve the Community Mental Health Association of Michigan Fiscal Year 2020-2021 Membership Dues in the amount of \$10,328.00. No discussion; motion carried unanimously.

Policy Committee

3.HR.204 Employee Benefits: Family and Medical Leave Act of 1993

Motion by Member Koopmans, supported by Member Taube, to approve revised policy 3.HR.204 Employee Benefits: Family and Medical Leave Act 1993. Discussion took place; motion carried unanimously.

Next meeting is December 1, 2020 at 10:00 a.m.

Recipient Rights

Reviewed minutes of November 9, 2020. Discussed the following:

- Recipient Rights Committee
- Appeal Committee Membership requirements
- Distribution of Annual Report requirements

Recipient Rights Policies and Forms

Motion by Member Kolk, supported by Member Twing, to approve all Recipient Rights policies and Forms. Discussion took place; motion carried unanimously.

Next meeting is February 8, 2021 at 10:00 a.m.

Consumer Advisory Committee

No meeting scheduled.

Promotion & Education Committee

Member Broome has picked up the art on display at the White Cloud library and will also be removing it from the Fremont library and bringing it back to the agency.

No meeting scheduled.

Mid-State Health Network (MSHN)

Member DeLaat reported on the following:

- The board chair had a moment of silence for former member Mike Hamm.
- Staff continue to work primarily at home.
- Reviewed Director Sedlock's evaluation; overall it was a positive evaluation.
- 38% reduction in the Block Grant, which will be about 5.2 million dollars. An internal task force will make recommendations on where the cuts need to be made.

Community Mental Health Association (CMHA)

Member Kellerman reported on the following;

- Director Sheehan's evaluation was reviewed; overall it was a positive evaluation.
- Working on revising bylaws. Recommendations are:
 - keeping the current officers in place through 2021
 - extended job requirements for the past presidents. Past presidents would be responsible for the history of CMHA and be available to answer questions.
 - Change responsibilities of Treasurer. As of now, that position/person is completely responsible if there is an issue with the budget. That position only should be responsible for reporting to the Board of Directors.
- There is a vacancy on the Board of Directors due to Member Hansen's departure. This vacancy can be filled from any of the CMH's from our region. If any of NCMH's Board of Director's are interested please let Member Kellerman know and she will pass the information along.
- There are five law enforcement agencies that CMHA participates with.
- Legislative bills that are being watched from Lame Duck: Mental Health First Aid kit as part of teacher certifications; tele health should be reimbursed as face to face; phase out local match down is the same as last year; peer services billable through Medicaid.
- Supreme Court will allow virtual meetings through December 31, 2020.

Coordinating Regional Meetings for the CMHA

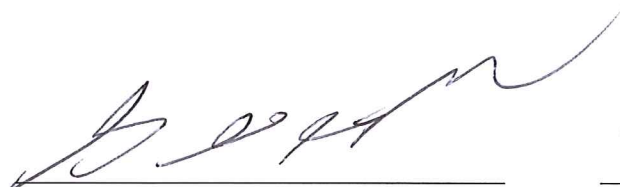
CMHA will have Regional meetings via Zoom, this is mandatory. After discussion board members decided on Tuesday, December 8, 2020 with 10:00 a.m. as first choice and 1:00 p.m. as second choice. This meeting will take place via Zoom at each member's home due to COVID-19. Member Kellerman will submit the date and times.

Communications from the Public

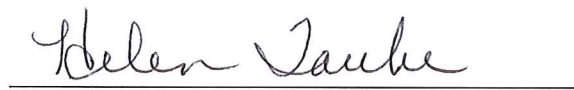
Member Bell shared that Empowerment Network are asking for donations for their Christmas bags. They are in need of liquid hand soap; socks and personal hygiene items.

Adjournment

Member Bell adjourned the meeting at 11:33 a.m.



Steve Johnson, Chairperson



Helen Taube, Secretary